

At a meeting of the Executive held in the Council Chamber - Allerdale House on Wednesday 11 January 2023 at 4.00 pm

## **Members**

Councillor Mike Johnson (Chair)  
Councillor Marion Fitzgerald  
Councillor Anthony Markley  
Councillor Colin Sharpe

Councillor Jim Lister  
Councillor Alan Pitcher

## **Staff Present**

B Carlin, A Gilbert, K Kerrigan, G Roach, L Stamper and P Wood

## **Also Present**

Councillor M Grainger

### **309. Minutes**

The minutes of the meeting held on 23 November 2022 were signed as a correct record.

### **310. Declaration of Interests**

None declared.

### **311. Questions**

None received.

### **312. Members' Announcements**

None received.

### **313. Recommendation From Overview & Scrutiny Committee - Customer Services Task & Finish Final Report**

Councillor M Grainger the Chair of the Customer Services Task and Finish Group attended the meeting to present the Final report and recommendations to the Executive for consideration and approval.

Executive had been provided with a copy of the published TFG report approved at the Overview and Scrutiny Committee meeting held on 9 December 2022.

The intention of the review, carried out during September to November 2022, was to identify recommendations that could either be implemented by Allerdale Borough Council in the short term or carried forward as recommendations for the new unitary authority to consider.

Councillor Grainger thanked the Customer Services Team and the Programme Director – Transformation and Operating Model for their engagement with the process and moved the recommendations.

Executive members thanked the Task and Finish Group for their work. Councillor A Pitcher seconded the recommendations. A vote was taken and the recommendations were unanimously agreed.

### **Resolved**

That –

1. Recommendations 1 - 3 of the Customer Services Task and Finish Group, as set out on page 13 of the agenda, be agreed and accepted by Allerdale Borough Council;
2. Recommendations 4 - 7 of the Customer Services Task and Finish Group, as set out on page 13 of the agenda, be recommended to the new Cumberland Council for consideration and adoption.

### **Councillor M Grainger left the meeting**

## **314. Housing Grants and Assistance Policy**

### **The subject of the decision**

The Senior Manager - Housing submitted a report which sought member's approval of a review of the Housing Grants and Assistance Policy.

The Policy had been updated to reflect the introduction of the Adult Social Care Reform White Paper and the Disabled Facilities Grants Delivery: Guidance for Local Authorities in England.

Councillor M Fitzgerald moved the recommendations as per the report including an additional recommendation as made by the Overview & Scrutiny Committee on 9 December 2022 which read;

'that the Executive recommends to the new Cumberland Authority that a housing stock condition survey be carried out on all older buildings in the area, including a whole household energy consumption audit'.

Councillor J Lister seconded the motion. The motion was unanimously agreed.

### **Alternative options considered**

Not to approve the policy.

### **The reason for the decision**

To provide details of a Housing Grants and Assistance Policy which set out the circumstances in which the Council could provide financial assistance to

improve the conditions, adapt existing housing and provide a prevention service that enabled people to continue to manage more safely within their home.

### **The decision**

### **Resolved**

That –

1. The introduction of the updated Housing Grants and Assistance Policy be supported;
2. The updated Housing Grants and Assistance Policy be adopted;
3. Any future amendments be delegated to the Chief Officer Place and Governance in consultation with the Portfolio Holder for Housing;
4. It be recommended to the new Cumberland Authority that a housing stock condition survey be carried out on all older buildings in the area, including a whole household energy consumption audit.

### **315. Procurement of Elections Management and Electoral Registration System for Cumberland Council**

#### **The subject of the decision**

The Chief Officer - Place and Governance submitted a report which sought member's approval of a contract for one dedicated Electoral Management System for the new Cumberland Council.

Councillor M Fitzgerald moved the recommendations as per the report; this was seconded by Councillor C Sharpe. The motion was unanimously agreed.

#### **Alternative options considered**

Not to approve the contract.

#### **The reason for the decision**

From 1 April 2023 the Electoral Services functions of Copeland Borough Council, Allerdale Borough Council and Carlisle City Council would transfer to Cumberland Council and therefore one dedicated Electoral Management System was required to maintain a combined register of electors.

### **The decision**

## **Resolved**

That –

1. The contract for the Electoral Management and Electoral Registration System awarded to the supplier identified in Appendix A of the report be approved;
2. It be noted that the contract would transfer to Cumberland Council from Vesting Day on 1 April 2023.

### **316. Hybrid Mail Decision**

#### **The subject of the decision**

The Interim Chief Executive submitted a report which sought member's approval of a contract for Hybrid Mail Services.

Councillor M Johnson moved the recommendation as per the report; this was seconded by Councillor M Fitzgerald. The motion was unanimously agreed.

#### **Alternative options considered**

Not to approve the contract.

#### **The reason for the decision**

For approval of a joint procurement award bringing together Carlisle City Council, Copeland Borough Council and Allerdale Borough Council's requirements ahead of the transition to Cumberland Council. Hybrid Mail involves transforming digital data into a physical letter at distribution print centres then posted to a final address, ensuring safer and secure post and reducing overheads, paper and print costs.

#### **The decision**

#### **Resolved**

That the recommended contract for Hybrid Mail Services with DHL be approved.

**The meeting closed at 4.21 pm**