

Allerdale Borough Council

Council – 27 July 2022

Governance Updates

Portfolio holder	Councillor M Fitzgerald, PH Policy, Governance and People Resources
Report from	Sharon Sewell, Chief Officer Place & Governance, Monitoring Officer
Wards affected	All wards
Is this a key decision	No

1.0 The reason for the decision

- 1.1 To note a change to the Licensing Committee membership following the resignation of Councillor Allan Daniels from the committee.
- 1.2 To agree changes to the Terms of Reference for the Community Governance Review (CGR) Working Group for Maryport.

2.0 Recommendations

- 2.1 For members to note that Councillor Allan Daniels be replaced by Councillor Colin Sharpe on the Licensing Committee for the Allerdale Conservative Group.
- 2.2 For members to note the following amendments to the Terms of Reference for the CGR Working Group for Maryport; (Appendix 1)
 - The Quorum of the Working Group will be three members.
 - The Members for Silloth and Solway Coast be removed from the Working Group.

3.0 Background and Introduction

- 3.1 In May 2022 Councillor Allan Daniels resigned from the Licensing Committee due to a high workload. He is currently the Mayor of Allerdale attending numerous engagements and sits a number of other Council committees.

- 3.2 Having previously sat on the committee and therefore with recent experience and training Councillor Colin Sharpe was nominated by the Allerdale Conservative Group to take this seat.
- 3.3 The Working Group for Maryport CGR was established in September 2019. In December 2020 Council then resolved to put the Community Governance Review on hold due to the Covid-19 Pandemic. It is now appropriate to resume the CGR and as such, membership of the Working Group needs to be amended.
- 3.4 The Working Group contained members who represented Solway Coast Ward. As the Silloth Community Governance Review has concluded there is no requirement for these members to remain on the Group.
- 3.5 Updated membership of the Maryport Community Governance Review Working Group will be as follows,
- Councillor Bill Pegram
 - Councillor Adrian Kirkbride
 - Councillor George Kemp
 - Councillor Carni McCarron-Holmes
 - Councillor Peter Kendall
 - Councillor Iain Greaney
- 3.6 The current quorum of four for the Working Group was agreed when membership was nine members. As membership is down to six members, a quorum of three is more appropriate.

4.0 Delivery arrangements

- 4.1 Council are requested to note this change in membership to the Licensing Committee and agree to the amendments to the Terms of Reference for the CGR Working Group for Maryport.

5.0 Implications and Impact

5.1 Contribution to Council Strategy Priorities, Outputs and Outcomes

Representation on committees clearly defines roles and responsibilities and enhances accountability.

5.2 Finance/Resource implications

Any costs can be met from existing resources.

5.3 Legal and governance implications

Appointments to committees are made in line with the Local Government and Housing Act 1989 and The Local Government (Committees and Political Groups) Regulations 1990.

In undertaking the Community Governance Review for Maryport, the Council will be guided by the relevant parts of the Local Government Involvement in Health Act 2007 and the relevant parts of the Local Government Act 1972.

The Shadow Authority will make the final decision in accordance with the relevant legislation.

5.4 Risk analysis

A scored and mitigated risk log

Risk	Consequence	Controls required	Mitigated score
Political membership not fully represented	Inability to hold meetings	Nominations provided by Group Leaders. Provision for substitute members where appropriate	Low
The Working Group does not have sufficient and relevant membership	The Working Group will not be able to make recommendations to the CGR	Close review of the membership of the group and amendments made as appropriate.	Low

5.5 Increasing satisfaction and service

Not applicable to this report.

5.6 Equality impacts

Equality impacts have been considered.

5.7 Health and Safety impacts

There are no health and safety implications directly associated with this report.

5.8 Health, wellbeing and community safety impacts

There are no health, wellbeing and community safety implications directly associated with this report.

5.9 Environmental/sustainability impacts

There are no environmental/sustainability implications directly associated with this report.

5.10 Other significant implications

None

Appendices attached to this report

Appendix number	Title of appendix
1	The Community Governance Review Working Group Terms of Reference

Background documents available

Name of background document	Where it is available
N/A	

Report author(s) and contact officer(s):

Gayle Roach

Senior Specialist - Democratic

gayle.roach@allerdale.gov.uk

Tel no. 01900 702502

Lee Jardine

Senior Specialist – Elections

lee.jardine@allerdale.gov.uk

Tel no. 01900 702655