

# Allerdale Borough Council

**Executive – 22 June 2022**

## **Appointment of Representatives to serve on Outside Bodies for 2022-23**

---

<b>Portfolio holder</b>	Councillor M Fitzgerald Portfolio Holder for Policy, Governance and People Resources
<b>Report from</b>	Sharon Sewell, Chief Officer Place & Governance
<b>Wards affected</b>	All wards
<b>Is this a key decision</b>	No

---

### **1.0 The reason for the decision**

- 1.1 To appoint Council representatives to serve on Outside Bodies which are a function of the Executive for the forthcoming year.

### **2.0 Recommendations**

- 2.1 That Councillors be appointed as representatives to serve on the Outside Bodies as set out in Table 1 paragraph 4.7 of the report.

### **3.0 Introduction**

- 3.1 The Council appoints annually to a wide range of diverse outside bodies. The Council considers member representation on outside bodies when the role relates to a Non-Executive function carried out by the local authority and the Executive consider representation on outside bodies where the role relates to an Executive function of the local authority.
- 3.2 Some appointments to outside bodies are made because of a statutory requirement to appoint one or more members to them.
- 3.3 Most appointments to outside bodies are discretionary taking into consideration how representation on them adds value.

- 3.4 Appointment of members to outside bodies provides support to the organisation concerned and enables members to fulfil their community leadership roles.
- 3.5 Members appointed to outside bodies are able to work with and alongside local community groups, helping to empower them in terms of addressing local issues and delivering sustainable solutions.
- 3.6 Appointments made to outside bodies should be sensitive to the need to represent as far as possible the diverse nature of the local community.

#### **4.0 Appointment to Outside Bodies and Members Roles and Responsibilities**

- 4.1 Outside bodies can gain a number of benefits from having a Council representative on them which include:
  - 4.1.1 To provide knowledge, skills and expertise which may not otherwise be available;
  - 4.1.2 To provide local accountability or democratic legitimacy through the appointment of an elected representative;
  - 4.1.3 To ensure that good relationships can be maintained with the body;
  - 4.1.4 To deliver a partnership project that requires the input of other organisations or community groups;
  - 4.1.5 To protect the Council's investments or assets i.e. if the Council has provided grant funding or provides funding for service delivery;
  - 4.1.6 To lever in external funding which would not be available to the Council on its own.
- 4.2 There are a number of types of outside bodies which members may become involved as a representative appointed by the Council, including a national or regional body, charitable trust, company limited by guarantee and individual and provident societies (mainly housing associations).
- 4.3 The structure of each type of organisation and the management and the rules which govern the organisation vary.
- 4.4 Regardless of how the appointment is made, the law lays down many requirements with which members must comply. These may include duties to the Council as well as duties to the outside body and its members.
- 4.5 An appointment to an outside body does not necessarily mean that a member will be representing the Council's interests on that outside body. Indeed there are a number of cases, for example, if the member is a trustee or a company director, where they must always act in the interests of the outside body and not in the Council's interests.
- 4.6 This can lead to conflicts of interests between the role as a councillor and the representative role on the outside body. Accordingly, members appointed to outside bodies by the Council need clear guidance on the above, which is set out in the attached document at Appendix A entitled 'The Roles and Responsibilities of

Members and Officers appointed to Outside Bodies' as a detailed guidance to assist members in understanding their roles and responsibilities.

- 4.7 The nominations to be agreed for the representatives to serve on the Outside Bodies are set out in Table 1 below

**Table 1**

<b>Outside Body</b>	<b>No of Reps</b>	<b>Length of Appt.</b>	<b>Nominated Representative(s)</b>
Allerdale Disability Association	2	1 Year	Cllr A Pitcher Cllr M Fitzgerald
Cumbria Tourist Board	1	1 Year	Cllr T Markley
Lake District National Park Partnership	1	1 Year	Cllr M Campbell-Savours
Risk and Hazard Reduction and Waste Group - sub group of West Cumbria Sites Stakeholder Group	3	1 Year	Cllr M Fitzgerald Cllr A Tyson Cllr T Markley
Spent Fuel Management and Nuclear Materials Working Group - sub group of West Cumbria Sites Stakeholder Group	3	1 Year	Cllr M Fitzgerald Cllr A Tyson Cllr T Markley
West Cumbria Site Stakeholder Group (Formerly Sellafield Local Liaison Committee)	1	1 Year	Cllr M Fitzgerald
Westfield Housing Association	1	1 Year	Cllr A Pitcher

## **5.0 Implications and Impact**

### **5.1 Contribution to Council Strategy Priorities, Outputs and Outcomes**

Representation on Outside Bodies and Joint Committees allows the Council's priorities to become known to groups within the community.

### **5.2 Finance/Resource implications**

Those members formally appointed to external organisations as the Council's representative are able to claim expenses in accordance with the Members' Allowance Scheme. These costs can be met from existing resources.

### 5.3 Legal and governance implications

Appointments to Outside Bodies may be made under the general power in Section 2 of the Local Government Act 2000 - to do anything which is likely to promote the economic, social or environmental wellbeing of the area, unless specifically prohibited.

### 5.4 Risk analysis

A scored and mitigated risk log

<b>Risk</b>	<b>Consequence</b>	<b>Controls required</b>	<b>Mitigated score</b>
Member representative appointments not made to all of the outside bodies/joint committees	This could hinder the Council in furthering its interest and priorities and not develop the external facing role of the members	Regular appointments made by Council in line with the outside bodies terms of reference/constitution	1

### 5.5 Increasing satisfaction and service

Appointments to outside bodies enhance the member's representative and community leadership role. Councillor representation also enables positive influence on the effectiveness of an organisation for the benefit of the wider community.

### 5.6 Equality impacts

The Equality duty has been considered

### 5.7 Health and Safety impacts

None directly from this report

### 5.8 Health, wellbeing and community safety impacts

None directly from this report

### 5.9 Environmental/sustainability impacts

None directly from this report

### 5.10 Other significant implications

None

## Appendices attached to this report

<b>Appendix number</b>	<b>Title of appendix</b>
<b>A</b>	<b>The Roles and Responsibilities of Members and Officers appointed to Outside Bodies</b>

## Background documents available

Name of background document	Where it is available
N/A	

### Report author(s) and contact officer(s):

*Gayle Roach*

*Senior Specialist Democratic*

*gayle.roach@allerdale.gov.uk*

*Tel no. 01900 702502*