

Allerdale Borough Council

Council – 18 May 2022

Calendar of Meetings

Portfolio holder	Councillor M Fitzgerald Portfolio Holder for Policy, Governance and People Resources
Report from	Sharon Sewell, Chief Officer Place & Governance
Wards affected	All wards
Is this a key decision	No

1.0 The reason for the decision

- 1.1 To consider and approve the calendar of meetings from June 2022 to March 2023.

2.0 Recommendations

- 2.1 That the calendar of meetings 2022-23 as set out in Appendix A be approved.

3.0 Background and Introduction

- 3.1 Council are asked to approve the committee meeting dates for the forthcoming year.

The usual start times for the meetings are listed below:-

Council	7:00pm
Executive	4:00pm
Development Panel	10:00am
Licensing Committee	2:30pm
Licensing Regulatory Panel	2:00pm (when required)
Licensing Panel	3:30pm (when required)
Overview & Scrutiny Committee	1:30pm
Audit Committee	2:00pm

Please note that the times and venues of meetings may need to be altered from time to time.

- 3.2 The Chair and Deputy Chair of Development Panel, with support of the Panel members, have requested a change to the start time of future Panel meetings to

start at 10am as opposed to 1pm. This is due to the length of time some past meetings have taken, bringing the start time forward allows for full consideration of all items without constraints.

4.0 Content and Delivery Arrangements

- 4.1 In accordance with the Council's Constitution a programme of ordinary meetings of the Council for the forthcoming year is to be agreed at the annual meeting of the Council.
- 4.2 This will be the final calendar for Allerdale Borough Council taking the Council up to the first vesting day of the new Shadow Authority for Cumberland.
- 4.3 Members are requested to consider and approve the calendar of meetings summary as set out in Appendix A.

5.0 Implications and Impact

5.1 Contribution to Council Strategy Priorities, Outputs and Outcomes

High performing services that meet community needs and deliver value for money.

5.2 Finance/Resource implications

Travel / subsistence would be met from existing budget provision.

5.3 Legal and governance implications

In accordance with the Council's Constitution a programme of ordinary meetings of the Council for the forthcoming year is to be agreed at the annual meeting of the Council. The proposed Calendar allows the Council to fulfil its obligations under the various Local Government Acts.

Democratic Services have consulted the various departments to ensure that their requirements for reporting have been considered.

5.4 Risk analysis

A scored and mitigated risk log

Risk	Consequence	Controls required	Mitigated score
An insufficient number of meetings has been scheduled for a Committee	Committee unable to complete its business for the year	If this became apparent then additional meetings could be arranged as necessary	1

5.5 Increasing satisfaction and service

None directly from this report

5.6 Equality impacts

The Equality duty has been considered

5.7 Health and Safety impacts

None directly from this report

5.8 Health, wellbeing and community safety impacts

None directly from this report

5.9 Environmental/sustainability impacts

None directly from this report

5.10 Other significant implications

None

Appendices attached to this report

Appendix number	Title of appendix
A	Calendar of Meetings

Background documents available

Name of background document	Where it is available
N/A	

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