

# Allerdale Borough Council

Council – 19 May 2021

## Calendar of Meetings

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<b>Portfolio holder</b>	Councillor M Fitzgerald Portfolio Holder for Policy, Governance and People Resources
<b>Report from</b>	Sharon Sewell, Chief Officer Place & Governance
<b>Wards affected</b>	All wards
<b>Is this a key decision</b>	No

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### **1.0 The reason for the decision**

- 1.1 To consider and approve the calendar of meetings for the period June 2021 to May 2022.

### **2.0 Recommendations**

- 2.1 That the calendar of meetings 2021-22 as set out in Appendix A be approved.

### **3.0 Background and Introduction**

- 3.1 Council are asked to approve the committee meeting dates for the forthcoming year.

The normal times for the meetings are listed below:-

Council	7:00pm (exception 18 May 2022)
Executive	4:00pm
Development Panel	1:00pm
Licensing Committee	2:30pm
Licensing Regulatory Panel	2:00pm
Licensing Panel	3:30pm
Overview & Scrutiny Committee	1:30pm
Audit Committee	2:00pm (with some exceptions)

Please note that the times and venues of meetings may need to be altered from time to time.

## 4.0 Content and Delivery Arrangements

- 4.1 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 brought in by Government to permit remote meetings during the Covid-19 pandemic expired on 6 May 2021. As of Friday 7 May 2021 virtual meetings are no longer lawful for the purpose of local government decision making committees under the Local Government Act 1972 therefore This therefore means the Council will be returning to physical face to face meetings for all formal Committees and Panels after this date.
- 4.2 Democratic Services are making arrangements and working on the practicalities to ensure the safety of all members, officers and members of the public for any meeting that falls between 7 May and 21 June, the date that depending on positive progress with the Governments road map, all Covid-19 restrictions will be lifted. Currently as the Council has Health and Safety Risk Assessments in place working to a 2m social distancing rule the Council Chamber in Allerdale House is not fit for purpose therefore any Committee or Panel meeting during this period will be held off site. Democratic Services will be confirming venue details as soon as practicable.
- 4.3 Members are requested to consider the calendar of meetings summary set out in Appendix A.

## 5.0 Implications and Impact

### 5.1 Contribution to Council Strategy Priorities, Outputs and Outcomes

High performing services that meet community needs and deliver value for money

### 5.2 Finance/Resource implications

Travel / subsistence would be met from existing budget provision.

### 5.3 Legal and governance implications

In accordance with the Council's Constitution a programme of ordinary meetings of the Council for the forthcoming year is to be agreed at the annual meeting of the Council. The proposed Calendar allows the Council to fulfil its obligations under the various Local Government Acts.

Democratic Services have consulted the various departments to ensure that their requirements for reporting have been considered.

### 5.4 Risk analysis

A scored and mitigated risk log

<b>Risk</b>	<b>Consequence</b>	<b>Controls required</b>	<b>Mitigated score</b>
An insufficient number of meetings	Committee unable to complete its business	If this became apparent then	1

has been scheduled for a Committee	for the year	additional meetings could be arranged as necessary	
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**5.5 Increasing satisfaction and service**

None directly from this report

**5.6 Equality impacts**

The Equality duty has been considered

**5.7 Health and Safety impacts**

None directly from this report

**5.8 Health, wellbeing and community safety impacts**

None directly from this report

**5.9 Environmental/sustainability impacts**

None directly from this report

**5.10 Other significant implications**

None

**Appendices attached to this report**

Appendix number	Title of appendix
A	Calendar of Meetings

**Background documents available**

Name of background document	Where it is available
N/A	

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