

# Allerdale Borough Council

## Allerdale Waste Services Shareholder Committee - 26 October 2020

### Quarterly Report July – September 2020

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<b>Portfolio holder</b>	Councillor Tony Markley Portfolio Holder for Environmental Services
<b>Report from</b>	Charles Holmes, Managing Director
<b>Wards affected</b>	All Wards
<b>Is this a key decision</b>	No

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#### **1.0 The reason for the decision**

- 1.1 This report provides an update on the progress of the Waste and Recycling Services undertaken through the first 6 months of operation of Allerdale Waste Services.

#### **2.0 Recommendations**

- 2.1 It is recommended that the Shareholder Committee note the report.

#### **3.0 Background and Introduction**

- 3.1 This report provides an update on the progress of the Waste and Recycling Services following the first 6 months of operations carried out by Allerdale Waste Services Ltd.
- 3.2 The Council's Executive met on 18 March 2020 and resolved to approve the creation of the Shareholder Committee. The Shareholder Committee was appointed to promote good governance and to demonstrate a clear separation between the Council's role as the Municipal Authority and the Council's role as shareholder of Allerdale Waste Services Ltd.
- 3.3 This new Committee of the Executive fulfils the Council's role as sole shareholder in the recently established Allerdale Waste Services Ltd. The Shareholder Committee will meet quarterly and operate under the governance of the Shareholder Agreement and associated reserved matters.

- 3.4 The Company operates under the governance of the Articles of Association as approved by the Executive on 18 March 2020 and the board meets quarterly to review the progress and performance of the business and make decisions and other associated matters not included within the reserved matters of the Shareholder Agreement.
- 3.5 The Shareholder Committee met on 7 August to review the first 3 months of operation of Allerdale Waste Services. This report provides an update of progress for the 2<sup>nd</sup> Quarter of delivering the service.

#### 4.0 Allerdale Waste Services – Progress Update

- 4.1 In this 2<sup>nd</sup> quarter the Company has collected from 1,373,232 containers presented. The total amount of waste and recycling collected is 12,849 tonnes. This includes both domestic and commercial waste collected. This is a comparative increase in all waste and recycling streams in comparison with the same period as last year:

<b>Waste and Recycling Collected (tonnes)</b>	<b>Q2 2019</b>	<b>Q2 2020</b>	<b>Percentage Increase</b>
Refuse	6,984	7,248	3.8%
Comingled	816	1,344	64%
Paper & Card	874	965	10.4%
Garden Waste	1,429	3,226	125%
Bulky Waste	39	66	69%
<b>Total</b>	<b>10,142</b>	<b>12,849</b>	<b>26.7%</b>

- 4.2 The Company works hard to reduce the number of containers that are missed by the collection crews in delivering the service. Due to the nature of the work, and the number of containers that are presented for collection, a small percentage of missed containers are reported by households. In the 2<sup>nd</sup> quarter of operations the number of missed containers reported was 1,117 of the 1.37 million containers collected. This represents a collection rate of 99.92% for this 2<sup>nd</sup> quarter. Containers that are reported as missed, should receive an alternative collection within forty eight (48) hours of the end of the day of receipt of notification. For the period of July to September there were just 31 containers that were not able to be collected within this 48 hour period. There are a number of households that are reporting that their collections are being missed on a frequent basis. These frequently missed collections are updated and monitored on a monthly basis and work is undertaken to understand the reason the collections are being missed and the necessary corrective action to ensure future collections are made.
- 4.3 Allerdale Waste Services has continued to operate the collection of waste and recycling throughout the challenges presented by the global COVID-19 pandemic. This has seen a number of operational changes to ensure that safe working

practices are implemented in delivering the service, including; the introduction of staggered starts and maintaining social distancing where possible; continuing with a high standard of personal hygiene and cleanliness in our Refuse Collection Vehicles and maintaining fixed crews, where this is possible.

- 4.4 The Company Board met on 17<sup>th</sup> July 2020 to present and discuss the first 3 months operations of the Company. The previous Shareholder Committee on 7<sup>th</sup> August agreed to the appointment of Joanne Fisher (Operations Manager) onto the Board of Directors of Allerdale Waste Services Ltd. Joanne has now been appointed onto the Board which now consists of Charles Holmes, Richard Rourke and Joanne Fisher.
- 4.5 The Company has worked with the Council throughout this quarter in establishing the baseline for the service. This is required for the development of future options and to enable the service to be remodelled, leading to the creation of efficiencies and a reduction in the Annual Service Charge provided by the Council. The options for the service are to be presented to the meeting of the Shareholder Committee being held on 30 November 2020. Once agreed the Company will work closely with the Council to implement the remodelled service in 2021/22.

## **5.0 Implications and Impacts**

### **5.1 Finance/Resource implications**

- 5.1.1 The first 6 months Draft Management Accounts (actual spend versus budget) are attached at Appendix 2 of the report.

### **5.2 Health and Safety impacts**

- 5.2.1 The Company fully understands the importance of Health and Safety in the collection of waste and recycling and maintaining the fleet. Throughout this 2<sup>nd</sup> quarter we have continued to work closely with the workforce to focus on this area, underpinning the necessary standards expected by the Company in delivering the service safely. Our approach in this area is delivered by the training of staff on the safe working practices and procedures adopted by the Company, and continuing with the monitoring and crew reporting. We follow this up by direct action, to ensure the right Health and Safety culture is embedded in the Company in this important first year. Key to this work has been the establishment of the Health and Safety Committee in May. The Committee meets at least once a month and addresses issues relating to Health and Safety, including near miss reports, health and safety audits, monitoring and training.
- 5.2.2 The onset of the COVID-19 pandemic has undoubtedly presented a number of challenges in this area, however the training programmes, policies and operating procedures have all been developed to keep the workforce and the public safe whilst delivering the services. The Health and Safety statistical report up to the end of September 2020 is attached at Appendix 1 and outlines the activities and actions in this key area underpinning the operations of the business.

## Appendices attached to this report

Appendix number	Title of appendix
1.	Health and Safety Statistical Report
2.	Draft Management Accounts – Sept 2020

## Background documents available

Name of background document	Where it is available
N/A	N/A

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