

## Allerdale Borough Council – Executive Reports and Key Decisions

1 July 2020 to 30 June 2021

Decision	Date decision to be made and decision maker	Open/Exempt	Portfolio Holder	Officer contact details
<p><b>Council Strategy Interim Delivery Plan 2020/21</b></p> <p>Key Decision</p> <p>To approve the 2020-24 Council Strategy Delivery Plan. The Delivery Plan sets out specific activity that will be undertaken over the next four years to work towards achieving the objectives set out in the Council Strategy and is the proposed vehicle by which the Council will report progress against the Council Strategy 2020-2030.</p>	<p>Executive</p> <p>24 June 2020</p>	<p>Open</p>	<p>Executive Member: Policy, Governance and People Resources (Councillor Marion Fitzgerald)</p>	<p>Alex FitzGerald, Senior Policy and Improvement Officer</p> <p>alex.fitzgerald@allerdale.gov.uk</p>
<p><b>Budget 2020/21 - Covid-19 Position</b></p> <p>Key Decision</p>		<p>Open</p>	<p>Executive Member: Finance and Legal (Councillor Jim Lister)</p>	<p>Catherine Nicholson, Head of Financial Services</p>

	Executive Council 24 June 2020 22 July 2020			catherine.nicholson@all erdale.gov.uk
<b>Award of contract for Supplier to provide the Installation and Removal of Gazebos for our market services.</b> Key Decision	Chief Executive 25 June 2020	Fully exempt	Executive Member and Deputy Leader: Economic Growth, Community Development and Placemaking (Councillor Mike Johnson)	
<b>Allerdale Investment Partnership - Amendments to Partnership Agreement</b> Key Decision	Programme Director for Workington June 2020	Fully exempt		
<b>Allerdale Investment Partnership - updated Project Plans and Financial Position</b> Key Decision	Programme Director for Workington June 2020	Fully exempt		Kevin Kerrigan, Programme Director for Workington  kevin.kerrigan@allerdal e.gov.uk

<p><b>Allerdale Investment Partnership - Consideration of Future Sites</b></p> <p>Key Decision</p>	<p>Programme Director for Workington</p> <p>June 2020</p>	<p>Fully exempt</p>		
<p><b>Allerdale Investment Partnership - Disposal of Future Sites</b></p> <p>Key Decision</p>	<p>Head of Financial Services</p> <p>June 2020</p>	<p>Fully exempt</p>		
<p><b>Maryport Future High Street Programme</b></p> <p>Key Decision</p> <p>In 2019 Allerdale was successful in an application for £150,000 to fund the commissioning of Specialist Regeneration Consultants. Having procured a Team of Architects and other professionals led by Buttress, a business</p>	<p>Executive</p> <p>15 July 2020</p>	<p>Part exempt</p>	<p>Executive Member and Deputy Leader: Economic Growth, Community Development and Placemaking (Councillor Mike Johnson)</p>	<p>Paul Taylor</p> <p>paul.taylor@allerdale.gov.uk</p>

<p>case related to the regeneration of Maryport Town Centre has been developed. If successful with these proposals funding could transform the High Street for the benefit of the local community and visitors. In accordance with Government Guidelines this document will need to be available for submission before the end of July 2020.</p>				
<p><b>Revenue &amp; Capital Outturns 2019/20</b></p> <p>Key Decision</p> <p>To inform members of the</p> <ul style="list-style-type: none"> <li>• revenue outturn for 2019/20 and make recommendations on budget carry forwards and transfers to and from reserves.</li> <li>• capital outturn position for 2019/20 and to approve the carry-forward of capital</li> </ul>	<p>Executive</p> <p>15 July 2020</p>	<p>Open</p>	<p>Councillor Jim Lister</p>	<p>Catherine Nicholson, Head of Financial Services</p> <p>catherine.nicholson@all erdale.gov.uk</p>

resources to 2020/21.				
<p><b>Allonby to Silloth multi-user coastal path</b></p> <p>Key Decision</p> <p>Silloth on Solway Coastal Community Team has secured £1 million of Coastal Communities funding to extend the coastal multi-user path from Allonby to Silloth. Allerdale Borough Council is the Accountable Body for the Silloth on Solway Coastal Community Team and is leading on the delivery of the construction of the new path. A procurement exercise will be undertaken to select a lead contractor for the construction phase of the project.</p>	<p>Executive</p> <p>15 July 2020</p>	<p>Part exempt</p> <p>If an open procurement is considered the best option tender returns submitted may be commercially sensitive.</p>	<p>Executive Member and Deputy Leader: Economic Growth, Community Development and Placemaking (Councillor Mike Johnson)</p>	<p>Joe Broomfield, Town Centre Area Manager</p> <p>joe.broomfield@allerdale.gov.uk</p>
<p><b>Strategic Review of Homeless Services &amp; New Homeless Strategy 2020-2025</b></p>		<p>Open</p>	<p>Executive Member: Policy, Governance and People Resources (Councillor Marion</p>	<p>Andrea Smith, Policy Manager (Housing)</p> <p>andrea.smith@allerdale.</p>

<p>Key Decision</p> <p>Strategic review of homeless services and the development of a new strategy 2020-2025</p>	<p>Executive</p> <p>15 July 2020</p>		<p>Fitzgerald)</p>	<p>gov.uk</p>
<p><b>Choice Based Letting Allocations Policy</b></p> <p>Key Decision</p> <p>This is the Council's policy for allocating social housing in the Allerdale. This policy has being reviewed and we are asking the Executive to agree the revised policy.</p>	<p>Executive</p> <p>15 July 2020</p>	<p>Open</p>	<p>Executive Member: Policy, Governance and People Resources (Councillor Marion Fitzgerald)</p>	<p>Andrea Smith, Policy Manager (Housing)</p> <p>andrea.smith@allerdale.gov.uk</p>
<p><b>Local Occupancy Restrictions Policy</b></p> <p>Key Decision</p> <p>To have in place a formally adopted policy that enforces s157 Housing Act 1985 and that supports the Council in meeting local housing need in areas</p>	<p>Executive</p> <p>15 July 2020</p>	<p>Open</p>	<p>Executive Member: Policy, Governance and People Resources (Councillor Marion Fitzgerald)</p>	<p>Andrea Smith, Policy Manager (Housing)</p> <p>andrea.smith@allerdale.gov.uk</p>

where housing is limited.				
<b>Solway Coast AONB Management Plan</b>  Key Decision  The statutory plan for the conservation and enhancement of the natural beauty of the Solway Coast, which is designated by UK law as an Area of Outstanding Natural Beauty (AONB)	Executive  15 July 2020	Open	Executive Member: Leisure and Tourism (Councillor John Cook)	Naomi Hewitt, Solway Coast Area of Outstanding Natural Beauty Manager  naomi.kay@allderdale.gov.uk
<b>Local Plan (part 2)</b>  Key Decision  To consider the Planning Inspector's report and adoption of Local Plan (part 2)	Executive  18 March 2020  Council  22 July 2020	Open	Executive Member: Policy, Governance and People Resources (Councillor Marion Fitzgerald)	Julie Ward, Policy Manager (Spatial)  julie.ward@allderdale.gov.uk
<b>Proposed review of Licensing Fees and Charges</b>  Key Decision	Council  22 July 2020	Open	Executive Member: Finance and Legal (Councillor Jim Lister)	Gillian Collinson, Senior Licencing And Compliance Officer  gillian.collinson@allderdale.gov.uk
<b>Annual Governance Statement 2020/21</b>		Open	Executive Member: Finance and Legal	Sharon Sewell, Head of Governance and

Key Decision	Audit Committee 29 July 2020		(Councillor Jim Lister)	Regulatory Services and Monitoring Officer  sharon.sewell@allderale.gov.uk
<b>Quarter 1 Finance Report April to June 2020</b>  Key Decision  To inform members of the Council's financial performance against budget for the period April to June 2020 along with the forecast position to 31 March 2021	Executive  2 September 2020	Open	Councillor Jim Lister	Catherine Nicholson, Head of Financial Services  catherine.nicholson@allderale.gov.uk
<b>Scrap Metal Dealers Act 2013</b>  Key Decision  Review of fees and charges and delegations	Executive  2 September 2020	Open	Executive Member: Finance and Legal (Councillor Jim Lister)	Gillian Collinson, Senior Licencing And Compliance Officer  gillian.collinson@allderale.gov.uk
<b>Capital Investment Strategy 2020/21</b>  Non-Key Decision  To present the Capital Investment Strategy	Executive  2 September 2020  Council  16 September 2020	Open	Executive Member: Finance and Legal (Councillor Jim Lister)	Catherine Nicholson, Head of Financial Services  catherine.nicholson@allderale.gov.uk



<p><b>Statement of Accounts 2019/2020</b></p> <p>Non-Key Decision</p> <p>To present members with the Statement of Accounts for consideration and approval</p>	<p>Audit Committee</p> <p>24 November 2020</p>	<p>Open</p>	<p>Councillor Jim Lister</p>	<p>Catherine Nicholson, Head of Financial Services</p> <p>catherine.nicholson@all erdale.gov.uk</p>
<p><b>2021/22 Budget Strategy &amp; Updated Medium Term Financial Plan 2020/21 to 2023/24</b></p> <p>Key Decision</p> <p>To present the updated Medium Term Financial Plan (MTFP) and outline the risks and assumptions that will underpin preparation of the budget for 2021/22</p>	<p>Executive</p> <p>25 November 2020</p>	<p>Open</p>	<p>Councillor Jim Lister</p>	<p>Catherine Nicholson, Head of Financial Services</p> <p>catherine.nicholson@all erdale.gov.uk</p>
<p><b>Quarter 2 Finance report and Revised budget 2020/21</b></p> <p>Key Decision</p> <p>To inform members of</p>	<p>Executive</p> <p>25 November 2020</p> <p>Council</p> <p>9 December 2020</p>	<p>Open</p>	<p>Councillor Jim Lister</p>	<p>Catherine Nicholson, Head of Financial Services</p> <p>catherine.nicholson@all erdale.gov.uk</p>

<p>the Council's financial performance against budget for the period April to September 2020 along with the forecast position to 31 March 2021 and to seek approval for the revised revenue and capital budgets for 2020-21</p>				
<p><b>Treasury Management Operations – Mid-year review 2020/21</b></p> <p>Key Decision</p> <p>To inform members of the Council's treasury management activities during the six month period ending 30th September 2019</p>	<p>Audit Committee</p> <p>24 November 2020</p> <p>Council</p> <p>9 December 2020</p>	<p>Open</p>	<p>Councillor Jim Lister</p>	<p>Barry Lennox, Financial Services Manager</p> <p>barry.lennox@alderdale.gov.uk</p>
<p><b>Treasury Management Operation Annual Report 2019/20</b></p> <p>Key Decision</p> <p>To inform members of the performance of the Council's treasury management activities</p>	<p>Audit Committee</p> <p>29 September 2020</p> <p>Council</p> <p>9 December 2020</p>	<p>Open</p>	<p>Councillor Jim Lister</p>	<p>Barry Lennox, Financial Services Manager</p> <p>barry.lennox@alderdale.gov.uk</p>

for the year				
<b>Calculation of Council Tax Base 2021/22</b>  Key Decision  To seek approval of the calculation of the council tax base for the whole district and for each parish and town council, for 2021-22	Council  27 January 2021	Open	Councillor Jim Lister	Catherine Nicholson, Head of Financial Services  catherine.nicholson@allerdale.gov.uk
<b>Members Allowances 2020/21</b>  Non-Key Decision  To approve the Members Allowances Scheme for 2020/21.	Council  27 January 2021	Open	Councillor Marion Fitzgerald	Lee Jardine, Democratic and Support Services Officer  lee.jardine@allerdale.gov.uk
<b>Quarter 3 Finance Report Oct to Dec 2020</b>  Key Decision  To inform members of the Council's financial performance against budget for the period April to December 2019 along with the forecast	Executive  24 February 2021	Open	Councillor Jim Lister	Catherine Nicholson, Head of Financial Services  catherine.nicholson@allerdale.gov.uk

position to 31 March 2020				
<b>Council Tax Resolution Report 2021/22</b>  Key Decision  To approve the necessary resolutions for Council Tax setting in accordance with Sections 31 – 36 of the Local Government Finance Act 1992.	Council  3 March 2021	Open	Councillor Jim Lister	Catherine Nicholson, Head of Financial Services  catherine.nicholson@allerdale.gov.uk
<b>Revenue &amp; Capital Budget Proposals 2021/22</b>  Key Decision  To seek approval for the revenue and capital budgets and to present the formal advice of the Chief Finance Officer on the robustness of estimates included in the budget and the adequacy of reserves which support the Council's budgetary	Executive  24 February 2021  Council  3 March 2021	Open	Councillor Jim Lister	Catherine Nicholson, Head of Financial Services  catherine.nicholson@allerdale.gov.uk

plans				
<b>Capital Investment Strategy 2021/22</b>  Key Decision  To present the Capital Investment Strategy	Executive  24 February 2021  Council  3 March 2021	Open	Councillor Jim Lister	Catherine Nicholson, Head of Financial Services  catherine.nicholson@all erdale.gov.uk
<b>Treasury Management Strategy, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2021/22</b>  Key Decision  To present the Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement	Audit Committee  25 February 2021  Council  3 March 2021	Open	Councillor Jim Lister	Barry Lennox, Financial Services Manager  barry.lennox@allerdale.gov.uk
<b>Pay Policy Statement 2021/22</b>  Key Decision	Council  3 March 2021	Open	Executive Member: Policy, Governance and People Resources (Councillor Marion Fitzgerald)	Kathryn Higgins, HR Advisor  kathryn.higgins@allerdal e.gov.uk

Meetings of the Council, Executive and Scrutiny Committees are open to the public (except when exempt (confidential) items are being considered). It is advisable to check the agenda before attending a meeting, as decision dates may be subject to change. Agendas and supporting documents for meetings of the Executive can be found on the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) or at Allerdale House, Workington, Cumbria, CA14 3YJ

Further information is available by calling 01900 702502

Any representations as to why a meeting should be open to the public should be made in writing to Democratic Services at the above address.

A list of the Executive members can be found at <http://democracy.allerdale.gov.uk/mgCommitteeDetails.aspx?ID=11>