

## **Allerdale Borough Council**

### **Community Governance Review of Workington**

#### **Terms of Reference**

In undertaking the review, the Council will be guided by the relevant parts of the Local Government Public Involvement in Health Act 2007, the relevant parts of the Local Government Act 1972 and Guidance on Community Governance Reviews issued by the Department of Communities and Local Government and the Electoral Commission. These terms of reference will set out the matters on which the review is to focus.

#### **Why is the Council Undertaking the Review?**

The Council has received a formal request from Workington Town Council to conduct a Community Governance Review of the Workington Parish area.

#### **What will the Review consider?**

The review will consider

1. the electoral ward boundaries of Workington Town Council
2. the electoral arrangements of Workington Town Council in respect of the number of councillors representing each ward
3. whether to recommend any amendments to the Workington parish boundary

All local government electors for the area under review and any other person or body who appears to have an interest in the review will be consulted on the proposals and their representations will be taken into account as part of the review.

The Council must have regard to the need to secure that the community governance arrangements for the area reflect the identities and interests of the community in the area and are effective and convenient.

#### **Parish Governance within the Borough**

The Council wants to ensure that there is clarity and transparency to the area that the Town Council represents and that the electoral arrangements are appropriate, equitable and readily understood by the electorate.

In its White Paper, *Strong and Prosperous Communities*, the Government emphasised that “Ultimately, the recommendations made in a community governance review ought to bring about improved community engagement, more cohesive communities, better local democracy and result in more effective and convenient delivery of local services.”

#### **How the Council proposes to conduct consultations during the Review?**

In arriving at its recommendations in a review, the Council will need to take account of the views of local people. The Local Government and Public Involvement in Health Act 2007 requires the Council to consult the local government electors for the area under review and any other person or body who appears to have an interest in the review

and to take the representations that are received into account by judging them against the criteria in the Local Government and Public Involvement in Health Act 2007.

The Council will consult in an appropriate manner within the review area ensuring that those affected are given the opportunity to respond. In accordance with the Local Government and Public Involvement in Health Act 2007, representations received in connection with the Review will be taken into account, and consultees will be informed of the outcome of the Review.

Any decisions made and the reasons for those decisions will be published following the review. The mechanism for this will be through the Council's website, the Town Council's website, issuing press releases, personal communications where appropriate and through posting notices within the area affected by the review.

### **The Community Governance Review Working Party Terms of Reference**

1. The Working Party will consider and determine the following stages of the Community Governance Review for Workington Parish area:

- (a) Agree the Review Terms of Reference for publication as the first phase of consultation;
- (b) Consider responses from the first phase of consultation;
- (c) Consult on proposals to amend ward boundaries and electoral arrangements as the second phase of consultation;
- (d) Consider responses from the second phase of consultation;
- (e) Consider and determine any other matters in connection with the Review with the exception of 2 below.

2. The Working Party will make final recommendations to Council on the content of the draft Community Reorganisation Order for Workington Parish area

3. The Working Party will comprise the fifteen members of the Allerdale Borough Council Workington Wards:

- Workington Harrington
- Workington Moorclose
- Workington Moss Bay
- Workington Stainburn
- Workington St John's
- Workington St Michael's

4. The quorum for the Working Party will be four members.

## **How to contact us or make a representation**

Contact details at the Council for the duration of the review are as follows. Any representations should also be sent to this address. Representations should include the full name and contact details for the person or organisation making the representation: -

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