

## Allerdale Borough Council – Executive Reports and Key decisions

1 January 2017 to 31 December 2017

<b>Key Decision</b>	<b>Draft Revenue &amp; Capital Budget Proposals</b>
<b>Date decision to be made</b>	1 March 2017
<b>Decision Maker</b>	Council
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	
<b>Contact details</b>	
<b>Consultation process</b>	
<b>Description</b>	To seek approval for the revenue and capital budgets and to present the formal advice of the Chief Finance Officer on the robustness of estimates included in the budget and the adequacy of reserves which support the Council's budgetary plans
<b>Initial recommendations</b>	That members approve the budget
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Treasury Management Strategy and Investment Strategy</b>
<b>Date decision to be made</b>	1 March 2017
<b>Decision Maker</b>	Council
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	
<b>Contact details</b>	
<b>Consultation process</b>	
<b>Description</b>	To present the Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement
<b>Initial recommendations</b>	That members approve the statements presented
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Council Tax Resolution</b>
<b>Date decision to be made</b>	1 March 2017
<b>Decision Maker</b>	Council
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Catherine Nicholson catherine.nicholson@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	
<b>Initial recommendations</b>	That the council tax amounts be approved for the forthcoming year
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Pay Policy Statement</b>
<b>Date decision to be made</b>	1 March 2017
<b>Decision Maker</b>	Council
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Sue Stanhope sue.stanhope@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	The Pay Policy Statement sets out the Council's approach to pay policy in accordance with the requirements of Section 38 of the Localism Act 2011. The purpose of the statement is to provide transparency with regard to the Council's approach to setting the pay of its employees by identifying the methods by which salaries of all employees are determined and the detail and level of remuneration of its most senior staff.
<b>Initial recommendations</b>	It is recommended that members agree the Pay Policy Statement.
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Purchase of Land and Associated Buildings</b>
<b>Date decision to be made</b>	8 March 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)
<b>Contact details</b>	Nik Hardy nik.hardy@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	The purchase of land and associated buildings
<b>Initial recommendations</b>	To agree the purchase of land and associated buildings
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Allerdale Borough Council Memorial Mason Policy and Registration Scheme</b>
<b>Date decision to be made</b>	8 March 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Regulatory Services (Councillor Konrad Hansen)
<b>Contact details</b>	Charles Holmes charles.holmes@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	To update the Memorial management policy registration scheme
<b>Initial recommendations</b>	To adopt the policy and registration scheme
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Q3 Performance Report 2016/17 (non-key decision)</b>
<b>Date decision to be made</b>	8 March 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Alex FitzGerald alex.fitzgerald@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	A report detailing performance against the Council Plan Delivery Plan at the end of Quarter 3 2016/17
<b>Initial recommendations</b>	That Members note the information contained within the report and take action to improve performance where necessary.
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Grant to Theatre by the Lake</b>
<b>Date decision to be made</b>	March 2017
<b>Decision Maker</b>	
<b>Open/Exempt</b>	
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	
<b>Contact details</b>	Nik Hardy nik.hardy@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	
<b>Initial recommendations</b>	That Allerdale Borough Council administers a £50,000 grant to Theatre by the Lake in the 2016/17 financial year
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Purchase of residual development land from the HCA at Lillyhall</b>
<b>Date decision to be made</b>	5 April 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)
<b>Contact details</b>	Nik Hardy nik.hardy@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	Lillyhall Industrial Estate is a key employment site for West Cumbria. The Council has been approached by the Homes and Communities Agency to purchase the residual development land at Lillyhall.
<b>Initial recommendations</b>	To consider the purchase of Lillyhall and agree to either proceed with the purchase or otherwise.
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Response to Housing White Paper</b>
<b>Date decision to be made</b>	5 April 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	
<b>Contact details</b>	Catherine Hadfield catherine.hadfield@allerdale.gov.uk
<b>Consultation process</b>	Internal Officer group meeting regularly to discuss response.
<b>Description</b>	This is a response to the Government's Housing White Paper and will consider the questions within the paper as well as outlining the general growth agenda of the Council.
<b>Initial recommendations</b>	That the consultation response is approved.
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Response to Industrial Strategy Green Paper (Non-Key Decision)</b>
<b>Date decision to be made</b>	5 April 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	
<b>Contact details</b>	Catherine Hadfield catherine.hadfield@allerdale.gov.uk
<b>Consultation process</b>	Responding to consultation questions in the document
<b>Description</b>	To respond to the Government's Green Paper on 'Building our Industrial Strategy'.
<b>Initial recommendations</b>	
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Corporate Business Plan 2017/18</b>
<b>Date decision to be made</b>	5 April 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Alex FitzGerald alex.fitzgerald@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	To approve the 2017/18 Corporate Business Plan. The Business Plan sets out specific activity that will be undertaken over the next year to work towards achieving the objectives set out in the Council Plan and is the proposed vehicle by which the Council will report progress against Council Plan 2015-19 commitments.
<b>Initial recommendations</b>	1. That the draft Corporate Business Plan 2017/18 be approved  2. That the proposal to update the Council Plan Summary poster as set out in the report, be agreed
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Annual Governance Statement</b>
<b>Date decision to be made</b>	8 May 2017  21 August 2017
<b>Decision Maker</b>	Audit Committee  Audit Committee
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Leader of the Council (Councillor Alan Smith)
<b>Contact details</b>	Sharon Sewell sharon.sewell@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	
<b>Initial recommendations</b>	That the Annual Governance Statement be approved
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Commissioning of Waste and Recycling, Street Cleansing and Grounds Maintenance Services (Waste and Allied Services)</b>
<b>Date decision to be made</b>	10 May 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Localities and Environmental Quality (Councillor Michael Heaslip)
<b>Contact details</b>	Charles Holmes charles.holmes@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	Key decision to select a service delivery model for waste and allied services to enable provision of services following expiry of the current contracts on 31 March 2019
<b>Initial recommendations</b>	1. Approve results of the service delivery mode option exercise 2. Development of a strategy for commissioning of waste and recycling, street cleansing and grounds maintenance (waste & allied services)
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Developer Contribution Supplementary Planning Document</b>
<b>Date decision to be made</b>	10 May 2017 17 May 2017
<b>Decision Maker</b>	Executive Council
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)
<b>Contact details</b>	Kevin Kerrigan kevin.kerrigan@allerdale.gov.uk
<b>Consultation process</b>	Planning Policy Advisory Group
<b>Description</b>	This sets out the Council's position with respect to requesting developer contributions as part of the consideration of planning applications.
<b>Initial recommendations</b>	It is recommended that the Supplementary Planning Document be adopted as Council policy.
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Q4 Performance Report 2016/17 (non-key decision)</b>
<b>Date decision to be made</b>	7 June 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Alex FitzGerald alex.fitzgerald@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	A report detailing performance against the Council Plan Delivery Plan at the end of Quarter 4 2016/17
<b>Initial recommendations</b>	That Members note the information contained within the report and take action to improve performance where necessary.
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Revenue &amp; Capital Outturns</b>
<b>Date decision to be made</b>	7 June 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Catherine Nicholson catherine.nicholson@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	
<b>Initial recommendations</b>	That the draft revenue and capital outturn positions be noted
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Statement of Accounts</b>
<b>Date decision to be made</b>	21 August 2017
<b>Decision Maker</b>	Audit Committee
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Catherine Nicholson catherine.nicholson@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	To present members with the Statement of Accounts for consideration and approval
<b>Initial recommendations</b>	That the Statement of Accounts be approved
<b>SMT Meeting</b>	



<b>Key Decision</b>	<b>Treasury Management Operation Annual Report</b>
<b>Date decision to be made</b>	21 August 2017 20 September 2017
<b>Decision Maker</b>	Audit Committee Council
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Catherine Nicholson catherine.nicholson@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	To inform members of the performance of the Council's treasury management activities for the year
<b>Initial recommendations</b>	That the report be noted
<b>SMT Meeting</b>	

<b>Key Decision</b>	<b>Quarterly Finance Report (Q1)</b>
<b>Date decision to be made</b>	6 September 2017
<b>Decision Maker</b>	Executive
<b>Open/Exempt</b>	Open
<b>Reason being Exempt</b>	N/A
<b>Portfolio Holder</b>	Executive Member: Corporate Resources (Councillor Barbara Cannon)
<b>Contact details</b>	Catherine Nicholson catherine.nicholson@allerdale.gov.uk
<b>Consultation process</b>	
<b>Description</b>	To inform members of the Council's financial performance against budget, along with the forecast position to the end of the financial year
<b>Initial recommendations</b>	That members note the report
<b>SMT Meeting</b>	

Meetings of the Council, Executive and Scrutiny Committees are open to the public (except when exempt (confidential) items are being considered). It is advisable to check the agenda before attending a meeting, as decision dates may be subject to change. Agendas and supporting documents for meetings of the Executive can be found on the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) or at Allerdale House, Workington, Cumbria, CA14 3YJ.

Further information is available by calling 01900 702502.

Any representations as to why a meeting should be open to the public should be made in writing to Democratic Services at the above address.

A list of the Executive members can be found at

<http://democracy.allerdale.gov.uk/mgCommitteeDetails.aspx?ID=11>