

Summons to Meeting

Wednesday 9 January 2019

Overview and Scrutiny Committee

Thursday 17 January 2019, 9.30 am

Council Chamber - Allerdale House, Workington

Membership:

Councillor Alan Pitcher (Chair)
Councillor John Cook
Councillor Malcolm Grainger
Councillor Joe Holliday
Councillor Billy Miskelly
Councillor Bill Pegram

Councillor Janet Farebrother (Co-Chair)
Councillor Joseph Cowell
Councillor Hilary Harrington
Councillor Frank Johnston
Councillor Jim Osborn
Councillor Martin Wood

Members of the public are welcome to attend the meeting. If you have any questions or queries contact Ian Hinde on 01900 702544.

Agenda

1. Minutes (Pages 3 - 6)

To sign as a correct record the minutes of the meeting held on 6th December 2018.

2. Apologies for Absence

3. Declaration of Interests

Councillors/Staff to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest relating to any item on the agenda, in accordance with the adopted Code of Conduct.

4. Questions

To answer questions from members of the public – submitted in writing or by electronic mail no later than 5.00pm, 2 working days before the meeting.

5. Public Participation

To hear representations from members of the public on items which appear on the agenda – submitted in writing or by electronic mail no later than 5.00pm, 2 working days before the meeting.

6. Portfolio Presentation by the Leader

To include;

- (a) Portfolio Remit Summary
- (b) Update on the Affinity credit union investment
- (c) Update on Allerdale Investment Partnership

7. Forward Plan (Pages 7 - 16)

8. Task and Finish Group Updates (Verbal Report)

9. Work Programme (Pages 17 - 20)

- (a) To consider the current work programme
- (b) To determine new items for the work programme, including task and finish groups.



Deputy Monitoring Officer

Date of Next Meeting:

**Thursday 24 January 2019, 9.30 am
Allerdale House, Workington**

Agenda Item 1

At a meeting of the Overview and Scrutiny Committee held in Council Chamber - Allerdale House, Workington on Thursday 6 December 2018 at 2.00 pm

Members

Councillor Alan Pitcher (Chair)
Councillor John Cook
Councillor Hilary Harrington
Councillor Jim Osborn

Councillor Janet Farebrother (Co-Chair)
Councillor Joseph Cowell
Councillor Joe Holliday
Councillor Bill Pegram

Apologies for absence were received from Councillor Malcolm Grainger, Councillor Frank Johnston, Councillor Billy Miskelly and Councillor Martin Wood

Staff Present

R Carr, K Eccles, A FitzGerald, I Hinde, C Holmes, J Ward and G Wilson

Also Present

Councillor M Heaslip (Executive Member: Environmental Quality), Councillor C McCarron-Holmes (Executive Member: Housing, Health and Wellbeing) and S Stoddart

269. Minutes

The minutes of the meeting held on 5th October were signed as a correct record.

270. Declaration of Interests

None declared

271. Questions

None received

272. Public Participation

None received

273. Request to consider a petition in respect of Salterbeck Cemetery

Councillor Stephen Stoddart spoke in support of his petition in respect of Salterbeck Cemetery, summarising that he wanted the panel to consider that the gates be reopened to the public to enable motor vehicle access for disabled cemetery users.

The Committee was asked to consider;

- That the procedures followed which lead to locking the cemetery gates were appropriate

- That the actions taken were appropriate
- That the petition requires further review

Debate ensued; Councillor Michael Heaslip clarified the situation regarding the locking of gates in Allerdale cemeteries.

The panel discussed the use of collapsible bollards and assistance for disabled users.

Councillor Janet Farebrother moved to recommend that the procedures were followed and that the actions taken which led to locking the cemetery gates were appropriate. This was seconded by Councillor Bill Pegram.

A vote was taken, 7 voted in favour, 1 against and 0 abstentions.

The motion was carried.

Agreed

That the procedures followed and actions taken which led to locking the cemetery gates were appropriate.

274. Portfolio presentation by the Executive Member for Housing, Health and Wellbeing, to include -

Councillor Carni McCarron – Holmes (Portfolio Holder for Housing, Health and Wellbeing) provided an update on the housing enforcement policy and how the Council are working with social landlords.

Officers then clarified with members specific aspects of the policy including how Allerdale can enforce and prosecute.

Discussion continued between members and officers on the topic of housing. Members were concerned with the upkeep and state of private rented properties as well as the issue of affordable homes.

In relation to funding for new homes, officers explained that the Council are trying to obtain funding on top of grants received already and advised members on the potential grants that could be available for housing and infrastructure.

Members agreed to invite Paul Taylor (Community Housing Development Officer) to a future meeting; officers to arrange.

275. Forward Plan

The only new addition to the published forward plan is the 'Allerdale Polling Review'

Members discussed the disposal of assets as well as the new Allonby to Silloth cycle path and were advised that Councillor Bill Jefferson will attend the Overview and Scrutiny Committee meeting in April 2019 to provide further information.

Members noted the forward plan of Key and Non – Key Decisions.

276. Task and Finish Group/Working Group Updates

Members were given a verbal update on the task and finish group/working groups.

Councillor Cowell provided an update on the on the current work of the Budget Standing Group which has requested that members of the group attend the Star Chamber meetings.

Members shared concerns over future council budgets and with the proposed shared stadium. The Monitoring Officer clarified options available to the committee in relation to 'call in'.

Recommendations from the 'Councillor Training Task and Finish' group were presented to members; the panel agreed the recommendations and these will be forwarded onto the Member Development Group.

277. Work Programme and Outcomes Monitoring

Members noted the committees work programme for 18/19.

A discussion ensued in relation to staff sickness absences with officers clarifying that long term absences have had a significant impact upon the figures. The absences are for a variety of reasons

The officers then advised the members of the policies and the assistance available to encourage an efficient and effective return to work.

Members were satisfied with the procedures in place to manage sickness absence.

Members agreed to consider adding a work plan item relating to a potential unitary authority.

The meeting closed at 4.06 pm

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Allerdale Borough Council – Executive Reports and Key Decisions

1 January 2019 to 31 December 2019

Decision	Date decision to be made and decision maker	Open/Exempt	Portfolio Holder	Officer contact details
<p>Future plans for Borough Park and Derwent Park</p> <p>Key Decision</p>	<p>Executive</p> <p>16 January 2019</p>	<p>Fully exempt</p>	<p>Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)</p>	<p>Andrew Seekings, Corporate Director</p> <p>andrew.seekings@allerdale.gov.uk</p>
<p>Consideration of proposals for the development of a new community stadium for Workington</p> <p>Key Decision</p> <p>To consider the business case for the development of a new community stadium in Workington and the arrangements for the procurement and appointment of contractors. To consider the extension of the</p>	<p>Executive</p> <p>16 January 2019</p>	<p>Part exempt</p> <p>Commercial confidence</p>	<p>Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)</p>	<p>Kevin Kerrigan, Head of Place Development and Housing</p> <p>kevin.kerrigan@allerdale.gov.uk</p>

appointment of the design team to develop the detailed design beyond planning application submission.				
<p>Calculation of Council Tax Base 2019/20</p> <p>Key Decision</p> <p>To seek approval of the calculation of the council tax base for the whole district and for each parish and town council for 2019/20</p>	<p>Council</p> <p>30 January 2019</p>	Open	<p>Executive Member: Corporate Resources (Finance and Property) (Councillor Barbara Cannon)</p>	<p>Catherine Nicholson, Head of Financial Services</p> <p>catherine.nicholson@allderdale.gov.uk</p>
<p>Allerdale Borough Council Polling Scheme</p> <p>Key Decision</p> <p>To approve a borough wide polling district review and polling station review</p>	<p>Council</p> <p>30 January 2019</p>	Open	Councillor Joan Ellis	<p>Andrew Seekings, Corporate Director</p> <p>andrew.seekings@allderdale.gov.uk</p>
<p>Councillors Allowances 2019/20</p> <p>Non-Key Decision</p> <p>Council are to consider</p>	<p>Council</p> <p>30 January 2019</p>	Open	<p>Executive Member: Governance and People Resources (Councillor Joan Ellis)</p>	<p>Sharon Sewell, Head of Governance and Regulatory Services and Monitoring Officer</p> <p>sharon.sewell@allderdale</p>

the recommendations made by the Independent Panel for Councillors Allowances on the level of councillor allowances to be set for 2019/20 including allowances for the Mayor and Deputy Mayor. Council are also required to review and agree the Councillor Allowances Scheme.				.gov.uk
<p>Council Tax Empty Homes Premium</p> <p>Key Decision</p> <p>This report outlines proposals for Council's application of the Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018.</p>	<p>Executive</p> <p>16 January 2019</p> <p>Council</p> <p>30 January 2019</p>	Open	Executive Member: Corporate Resources (Finance and Property) (Councillor Barbara Cannon)	<p>Paul Wood, Head of Customer Operations and Transformation</p> <p>paul.wood@allerdale.gov.uk</p>
<p>Programme for Asset Disposals</p> <p>Key Decision</p> <p>To seek approval to the potential disposal of a</p>	<p>Executive</p> <p>25 February 2019</p>	Fully exempt	Councillor Barbara Cannon, Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)	<p>Peter Knapton, Estates Manager</p> <p>peter.knapton@allerdale.gov.uk</p>

list of Council owned Assets				
Development of new community stadium at Workington Key Decision To consider the detailed business case for the development of a new community stadium in Workington	Executive 25 February 2019	Part exempt	Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer)	Kevin Kerrigan, Head of Place Development and Housing kevin.kerrigan@allerdale.gov.uk
Q3 Performance Report 2018/19 Non-Key Decision A report detailing performance against the Corporate Business Plan 2018/19 at the end of Quarter 3 2018/19.	Executive 25 February 2019	Open	Executive Member: Leader of the Council (Councillor Alan Smith)	Alex FitzGerald, Senior Policy and Improvement Officer alex.fitzgerald@allerdale.gov.uk
Quarter 3 Finance Report Oct to Dec 2018 Non-Key Decision To inform members of the Council's financial performance against budget for the period	Executive 25 February 2019	Open	Executive Member: Corporate Resources (Finance and Property) (Councillor Barbara Cannon)	Catherine Nicholson, Head of Financial Services catherine.nicholson@allerdale.gov.uk

April to December 2018 along with the forecast position to 31 March 2019				
Joint Public Health Strategy Key Decision	Executive 25 February 2019	Open	Executive Member: Housing, Health and Wellbeing (Councillor Carni McCarron-Holmes)	
Establishment of a new Housing Company Key Decision To seek approval to create a council owned housing company	Executive 25 February 2019	Open	Executive Member: Deputy Leader - Economic Growth (Councillor Mark Fryer), Executive Member: Housing, Health and Wellbeing (Councillor Carni McCarron-Holmes)	Graeme Wilson, Programme Director for Maryport Regeneration graeme.wilson@allderdale.gov.uk
Council Tax Resolution Report 2019/20 Key Decision To approve the necessary resolutions for Council Tax setting in accordance with Sections 31 – 36 of the Local Government Finance Act 1992.	Council 6 March 2019	Open	Executive Member: Corporate Resources (Finance and Property) (Councillor Barbara Cannon)	Catherine Nicholson, Head of Financial Services catherine.nicholson@allderdale.gov.uk
Revenue & Capital	Executive	Open	Executive Member:	Catherine Nicholson,

<p>Budget Proposals 2018/19</p> <p>Key Decision</p> <p>To seek approval for the revenue and capital budgets and to present the formal advice of the Chief Finance Officer on the robustness of estimates included in the budget and the adequacy of reserves which support the Council's budgetary plans</p>	<p>25 February 2019</p> <p>Council</p> <p>6 March 2019</p>		<p>Corporate Resources (Finance and Property) (Councillor Barbara Cannon)</p>	<p>Head of Financial Services</p> <p>catherine.nicholson@allerdale.gov.uk</p>
<p>Treasury Management Strategy, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2019/20</p> <p>Non-Key Decision</p> <p>To present the Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy</p>	<p>Audit Committee</p> <p>11 February 2019</p> <p>Council</p> <p>6 March 2019</p>	<p>Open</p>	<p>Executive Member: Governance and People Resources (Councillor Joan Ellis)</p>	<p>Barry Lennox, Financial Services Manager</p> <p>barry.lennox@allerdale.gov.uk</p>

Statement				
<p>Capital Investment Strategy 2019/20</p> <p>Non-Key Decision</p> <p>To present the Capital Investment Strategy</p>	<p>Executive</p> <p>25 February 2019</p> <p>Council</p> <p>6 March 2019</p>	Open	<p>Executive Member: Corporate Resources (Finance and Property) (Councillor Barbara Cannon)</p>	<p>Catherine Nicholson, Head of Financial Services</p> <p>catherine.nicholson@allerdale.gov.uk</p>
<p>Council Plan 2019-23</p> <p>Key Decision</p> <p>To agree the new Council Plan, setting out the Council's priorities for the next 4 years.</p>	<p>Executive</p> <p>25 February 2019</p> <p>Council</p> <p>6 March 2019</p>	Open	<p>Executive Member: Leader of the Council (Councillor Alan Smith)</p>	<p>Alex FitzGerald, Senior Policy and Improvement Officer</p> <p>alex.fitzgerald@allerdale.gov.uk</p>
<p>Pay Policy Statement 2019/2020</p> <p>Non-Key Decision</p> <p>The purpose of the Pay Policy Statement is to ensure transparency and accountability with regard to the Councils approach to setting pay by identifying; the methods by which salaries of all employees are determined.</p>	<p>Council</p> <p>6 March 2019</p>	Open	<p>Executive Member: Governance and People Resources (Councillor Joan Ellis)</p>	<p>Kathryn Higgins, HR Advisor</p> <p>kathryn.higgins@allerdale.gov.uk</p>

<p>Allonby to Silloth multi-user coastal path</p> <p>Key Decision</p> <p>Silloth on Solway Coastal Community Team has secured £1 million of Coastal Communities funding to extend the coastal multi-user path from Allonby to Silloth. Allerdale Borough Council is the Accountable Body for the Silloth on Solway Coastal Community Team and is leading on the delivery of the construction of the new path. A procurement exercise will be undertaken to select a lead contractor for the construction phase of the project.</p>	<p>Executive</p> <p>20 March 2019</p>	<p>Part exempt</p> <p>If an open procurement is considered the best option tender returns submitted may be commercially sensitive.</p>	<p>Executive Member: Tourism and Culture (Councillor William Jefferson)</p>	<p>Joe Broomfield, Town Centre Area Manager</p> <p>joe.broomfield@allerdale.gov.uk</p>
<p>Corporate Business Plan 2019/20</p> <p>Key Decision</p>	<p>Executive</p> <p>17 April 2019</p>	<p>Open</p>	<p>Executive Member: Leader of the Council (Councillor Alan Smith)</p>	<p>Alex FitzGerald, Senior Policy and Improvement Officer</p>

<p>To approve the 2019/20 Corporate Business Plan. The Business Plan sets out specific activity that will be undertaken over the next year to work towards achieving the objectives set out in the Council Plan and is the proposed vehicle by which the Council will report progress against Council Plan 2019-23 commitments.</p>				<p>alex.fitzgerald@allerdale.gov.uk</p>
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Meetings of the Council, Executive and Scrutiny Committees are open to the public (except when exempt (confidential) items are being considered). It is advisable to check the agenda before attending a meeting, as decision dates may be subject to change. Agendas and supporting documents for meetings of the Executive can be found on the Council's website www.allerdale.gov.uk or at Allerdale House, Workington, Cumbria, CA14 3YJ

Further information is available by calling 01900 702502

Any representations as to why a meeting should be open to the public should be made in writing to Democratic Services at the above address.

A list of the Executive members can be found at <http://democracy.allerdale.gov.uk/mgCommitteeDetails.aspx?ID=11>

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Standing items for Committee meetings

Items	Council Plan Theme	Purpose	Lead Officer	Lead Portfolio Holder	Lead Scrutiny Member
Forward Plan	Governance	To identify any forthcoming items which the Committee may consider	Head of Governance	Leader of the Council	Co-Chairs of the Overview and Scrutiny Committee
Work Programme Updates	Governance	To review the Committee's own work plan for the rest of the year	Policy Officer (Scrutiny and Partnerships)	Not applicable	Co-Chairs of the Overview and Scrutiny Committee
Task and Finish Group Updates	Governance	To receive progress reports from any Task and Finish Group	Policy Officer (Scrutiny and Partnerships)	Not applicable	Chair of each Task and Finish Group

Agenda items for Committee meetings

Meeting Date	Items	Council Plan Theme	Further Information	Lead Officer	Lead Portfolio Holder	Lead Scrutiny Member
Thursday 24 January 2019 9.30 a.m.	Affinity credit union - brief update	Tackling inequality	To update the Committee on progress made following the investment	Head of Strategy, Policy and Performance	Leader of the Council	Co-Chairs of the Overview and Scrutiny Committee
	Allerdale Investment Partnership update	Creating a sustainable business	To update the Committee on progress		Leader of the Council	Co-Chairs of the Overview and Scrutiny Committee

Last updated: 27/11/18

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Meeting Date	Items	Council Plan Theme	Further Information	Lead Officer	Lead Portfolio Holder	Lead Scrutiny Member
	Scrutiny of the effectiveness of the Council's consultation processes	All	Report of task and finish group	Head of Strategy, Policy and Performance	Leader of the Council	Chair of the Task and Finish Group
	Update on development of the new Council Plan	All		Head of Strategy, Policy and Performance	Leader of the Council	Co-Chairs of the Overview and Scrutiny Committee
	Portfolio Holder update			Head of Strategy, Policy and Performance	Leader of the Council	Co-Chairs of the Overview and Scrutiny Committee
Friday 15 February 2019 9.30 a.m.	Draft Budget 2019-2020	Creating a sustainable business		Head of Finance and Property Services	Executive Member for Corporate Resources (Finance and Property)	Chair of the Budget Standing Group
	Portfolio Holder update			Head of Finance and Property Services	Executive Member for Corporate Resources (Finance and Property)	Co-Chairs of the Overview and Scrutiny Committee
Friday 22 March 2019 1.30 p.m.	Reedlands Road project progress update	Tackling inequality / Strengthening our economy		Head of Place Development and Housing	Executive Member for Economic Growth	Co-Chairs of the Overview and Scrutiny Committee
	Portfolio Holder update			Head of Place Development and	Executive Member for Economic	Co-Chairs of the Overview and

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Meeting Date	Items	Council Plan Theme	Further Information	Lead Officer	Lead Portfolio Holder	Lead Scrutiny Member
				Housing	Growth	Scrutiny Committee
Tuesday 23 April 2019 9.30 a.m.	Arts and heritage provision	Improving health and wellbeing / Enhancing our towns	To scrutinise the Council's approach to arts and heritage provision	Head of Community Services	Executive Member for Tourism & Culture	Co-Chairs of the Overview and Scrutiny Committee
	Annual review of OSC work	All	To reflect on the work of the Committee over the previous twelve months	Head of Strategy, Policy and Performance		Co-Chairs of the Overview and Scrutiny Committee
	Portfolio Holder update				Executive Member for Tourism & Culture	

Proposed or Established Standing or Task and Finish Groups

	Topic	Format	Start date	Further Information
1	Performance	Standing Group	August 2017	Scrutiny of quarterly reports – management and financial
2	Budget	Standing Group	April 2018	Scrutiny of budget setting process for 2019-2020
3	Enforcement Policy	Task and Finish	tbc	Review of the Council's Corporate Enforcement Policy and

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	Review			its application across Council services
4	Future local government structures in Cumbria	Task and Finish	tbc	Review of possible alternative structures for local government in Cumbria